

This form is intended for use by ISU employees and should only be used for gifts to ISU programs supported through the ISU Foundation. If you have questions, please call (208) 282-3470.

By submitting this form, I understand that I am authorizing the ISU Payroll Office to make a payroll deduction for the designation(s) listed. This form will be processed upon receipt and may take up to two (2) pay periods to process. This authorization will remain in effect until the pledge is fulfilled, cancelled in writing, or upon termination of employment with Idaho State University. All changes of this authorization must be made in writing.

DONOR INFORMATION

Name: _____ Bengal ID: _____

Spouse: _____

Department: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Work Address: _____ City: _____ State: _____ Zip: _____

Work Phone: _____ Email: _____

I am an ISU alumnus/a: _____ Graduation Year: _____

GIFT INFORMATION

New Payroll Deduction Replace Existing Payroll Deduction Add to My Existing Payroll Deduction

Designation	Deduction Per Pay Period	# of Pay Periods	Total

Total Gift:

Additional Comments: (note if gift should continue in perpetuity or until cancelled in writing)

AUTHORIZATION

I hereby request and authorize the Idaho State University Payroll Office to deduct the amount(s) designated above from my paycheck each pay period, and to remit the withheld amount(s) to the Idaho State University Foundation.

Signature _____ Date _____

ISU FOUNDATION USE

RE #: _____ Date Received: _____
 Pledge Date Submitted: _____
 Transaction #: _____ to Payroll Office: _____